



CREDIT APPLICATION

APPLICANT

Full Legal Name: _____

Phone Number: _____ Fax Number: _____

Specify Trade Name or DBA: _____

Business Address (Bill To) City County State Zip

Ship to Address City County State Zip

Please list all Principals, Partners and/or Shareholders (do not list all shareholders if a public corporation)

Name/Title: _____ Social Sec. No. _____

Name/Title: _____ Social Sec. No. _____

Name/Title: _____ Social Sec. No. _____

Name/Title of Contact for Payment: _____

Contact's Phone No. _____ Fax No. _____

Type of Business: _____ Date Business Established: _____

Legal Entity: Corporation Partnership Proprietorship Other: _____

COMMERCIAL CREDIT INFORMATION

Name of Primary Bank Location Phone No. Fax No.

Checking Account No. Commercial Loan No. Installment Loan No.

How long with this Bank: _____

Trade Reference/Acct No. Contact Name Phone No. Fax No.

Trade Reference/Acct No. Contact Name Phone No. Fax No.

Trade Reference/Acct No. Contact Name Phone No. Fax No.

PLEASE ATTACH A COPY OF YOUR EXEMPTION CERTIFICATE IF APPLICABLE

ADDITIONAL INFORMATION

Number of Years in Business: _____ Own Building Lease Building

Tax Exemption Number: _____ (Certificate must be enclosed)

Credit Limit Requested \$ _____ Terms Desired: _____

Purchase Order Required: _____ Yes _____ No

TERMS OF SALE

Interest will be charged at the rate of one and one-half percent (1 ½ %) per month, compounded monthly on all past due invoices. Costs of collection, including suit expenses and attorney's fees of twenty-five percent (25%) of the total indebtedness will be charged should this matter be referred to our attorney's for collection. No returns are accepted without written authority.

GENERAL

I hereby certify that the above information, which has been submitted for the purpose of doing business with Business Machine Products, Inc., is true and accurate to the best of my knowledge. Business Machine Products, Inc. is authorized to analyze my credit references. I understand that Business Machine Products, Inc. will retain this application whether or not it is approved.

This application and accompanying Terms of Sale are the entire and only agreement between Business Machine Products, Inc. and the Buyer and Guarantors. This document replaces and voids any prior agreement between these parties. This document can only be changed by written agreement by Business Machine Products, Inc.

The undersigned also authorizes Business Machine Products, Inc. to make all necessary inquires in the credit history of the applicant in order to disclosed above is accurate, including but not limited to, requests for information from credit bureaus.

APPLICANT

Company Name

Signed (Authorized Signature)

Date

Print Name

Be More Productive

311-B Pomona Drive, Greensboro, NC 27407 (336) 272-8355 Fax (336) 272-8365 Toll Free 866-321-9267